

**Learn more about the Online Bookstore: [www.nicc.edu/textbooks](http://www.nicc.edu/textbooks)**

## HOW DOES THE ONLINE BOOKSTORE WORK?

- Access the NEW Online Bookstore, powered by TextbookX, at [www.nicc.edu/textbooks](http://www.nicc.edu/textbooks).
- You will order your textbooks from your personalized page.
- Choose to have your textbooks delivered to your home or to the on-campus bookstore.
- Digital course materials are emailed.



## IS THERE A CAMPUS STORE?

Yes! The campus store has apparel, backpacks, tool boxes, lab supplies, school supplies and more, but textbooks are **ONLY** available online at [nicc.edu/bookstore](http://nicc.edu/bookstore). You can also have your NICC Online Bookstore orders delivered to either on-campus bookstore.

## HOW DO I ORDER?

1. Go to [www.nicc.edu/textbooks](http://www.nicc.edu/textbooks) and log into your personal page using your NICC login information.
2. Choose the option you want: New, Used, eBook, Rental or Marketplace.
3. Select your textbooks and checkout in 5-10 minutes.



## WHEN SHOULD I ORDER?

Order early! It's recommended to place your book order two to three weeks before classes start to secure the books you want at the best price and ensure timely delivery by the beginning of the term.

## WHAT ARE THE BENEFITS?

- You can choose New, Used, eBook or Rental textbooks.
- You can find great deals on the Marketplace.
- New textbooks have a price match guarantee.
- Free shipping on select orders over \$49, excluding Marketplace orders.
- 24/7 support, by the customer experience team, at the start of each term.
- Sell your textbooks on the Marketplace any time.



## WHAT IS THE MARKETPLACE?

This is where students and textbook vendors buy and sell books at discounted prices. You can save an average of 60 percent on textbooks for sale on the Marketplace. Marketplace purchases do NOT qualify for free shipping.

More Marketplace information: [nicc.textbookx.com/service/marketplace-info.php](http://nicc.textbookx.com/service/marketplace-info.php)



## WHAT PAYMENT METHODS CAN I USE?

You can choose from any major debit, credit or prepaid credit card, PayPal and Apple Pay. You can use your Financial Aid when approved by NICC.

## CAN I RETURN A BOOK?

- New textbooks: Can be returned within 30 days or two weeks after the start of class, for a refund.
- eBooks: Can be returned within 14 days.
- Marketplace: Can not be returned.
- Items not eligible for a return are marked "Not Returnable" at checkout. If a textbook is not returnable or you miss the return deadline you can sell them on the Marketplace.

More Return information: [nicc.textbookx.com/returns](http://nicc.textbookx.com/returns)



## HOW DOES SHIPPING & TRACKING WORK?

Delivery depends on the shipping method and time frame you choose. Orders, excluding Marketplace, over \$49 qualify for free economy shipping. Not all Marketplace vendors offer tracking, but you can contact the seller through the website.

More Shipping information: [nicc.textbookx.com/service/shipping.php](http://nicc.textbookx.com/service/shipping.php)

## CAN I SELL MY BOOK BACK?

You can post textbooks for sale on the Marketplace and name your own selling price. Some textbooks come with a guaranteed buyback price. That means you can return it and receive that price at the end of the term, or you can choose to keep the book or sell it on the Marketplace at your own price – it's up to you. You'll receive payment either as a direct deposit to your bank account or as bookstore credit. Note that if you select to be paid with credit, you get an extra 5% back!



## WHAT IS THE ELIBRARY?

The eLibrary is where the Bookstore keeps a record of all digital course materials that a student has purchased. Students are emailed this information, but if they did not see the email, they select "eLibrary" at the top right corner and log into the bookstore.

\*If further information is required, please refer to the [e-library PDF document](#).

## WHAT KINDS OF COURSE MATERIALS ARE OFFERED?

New, Used, and Looseleaf (LL) textbooks: These are physical books which are shipped to students from the bookstore warehouse. Looseleaf textbooks come without covers and can be bound in a 3-hole punch binder.

Rental textbooks: The bookstore offers rental textbooks for students who don't plan to keep their textbooks. Shipping charges are calculated during checkout. Rentals have set return dates which will be posted during checkout. Due date reminders will be emailed. If the rental is not returned, students will be charged the difference.

Marketplace textbooks: The Marketplace is where students and others buy and sell books from each other at discounted prices. Students can save an average of 60 percent off on Marketplace items. Books ship directly from the seller. Marketplace books have different return policies and do not qualify for free shipping.

Digital textbooks/eBooks: This is an electronic, not physical, book and most will be sent via email by TextbookX, the company managing the NICC Online Bookstore. However, some might have to be mailed. Check your eLibrary account to get your digital access code. eBooks come with various terms, ranging from 30 days to a lifetime license, with 120 or 180-day access typically sufficient for one term. Not all eBooks include lifetime licenses, but all purchasing options are visible on the website. Additionally, please be aware that some eBook access codes will be delivered by mail.

Coursepacks: A Coursepack is a printed or digital collection of readings assembled by faculty to either supplement other materials or to serve as the primary course text. Coursepacks serve as a low-cost alternative to traditional textbooks.

Open Educational Resources: Open Educational Resources (OER) refers to educational resources that are available to students for free or for a low-cost in comparison to traditional textbooks.

## TYPES OF DIGITAL COURSE MATERIALS:

- **Connect Access:** A course management and adaptive learning solution from McGraw Hill. This item is emailed to students unless the access code is bundled together with a textbook.
- **CNow:** A course management and adaptive learning solution that comes with online assignments and homework. This item is emailed to students unless the access code is bundled together with a textbook.
- **MyMathLab:** A course management and adaptive learning solution from Pearson. This item is emailed to students unless the access code is bundled together with a textbook.
- **IAC/Instant Access Code:** Instant Access codes are codes that provide access to digital courseware. At the time of purchase, IACs will be noted as "Delivered Electronically." A code is generated and emailed to students for access to the online component and/or eBook. If you cannot find the email please check your eLibrary.
- **PAC/Printed Access Code:** This is a physical card with a code that provides access to digital courseware. This item will be shipped to students at their requested address. PACs usually come with an online component and/or an eBook.
- If you cannot find the email containing any of the aforementioned types of course materials, please check your eLibrary at [www.nicc.edu/textbooks](http://www.nicc.edu/textbooks).



## OTHER QUESTIONS?

Our Customer Experience Team provides support 24/7 at the start of each term. Visit [www.nicc.edu/textbooks](http://www.nicc.edu/textbooks) and click Help.